

## **ABOUT THE PROGRAM**

This program prepares students using the latest practices to understand the essential software of business management, problem-solving, leadership, and to explore the current global business environment to become successful entrepreneurs or business managers.

## JOB OPPORTUNITIES

- Supervisor
- Business Unit Administrator
- Office Manager
- Executive Assistant
- An entry level position in the administration department of practically any type of business

# **START DATES 2023**

- Jan 02
- Apr 17
- Jul 24

- Jan 23
- May 01
- Aug 07
- Nov 06

• Oct 30

Nov 27

Dec 18

- Feb 06Feb 27
- May 08
- Aug 28
- May 29Jun 19
- Sep 18

- Mar 20Apr 10
- Jul 03
- 1 03 Oct 16
- Oct 09
- **416.963.1211**

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#### **Duration and schedule:**

Domestic: 26 weeks

International: 52 weeks(Including co-op)

Monday - Friday 9:00am - 1:00pm



## **Admission Requirements:**

- Government-Issued Photo ID
- Ontario Secondary School Diploma (OSSD) or equivalent
- Mature student ,18 years or older.
- IELTS 6.0 (B2) or equivalent \*

\*For international students only



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