



Business • Travel & Tourism • Technology

COMPUTERIZED ACCOUNTING DIPLOMA

SCAN ME



ABOUT THE PROGRAM

This program provides students with hands-on training in financial accounting and the operation of essential computerized accounting software. The preparation includes learning the procedures and internal controls required for bookkeeping, budgeting and cash flow, among other procedures.

JOB OPPORTUNITIES

- Bookkeeper
- Accounting Assistant
- Payroll Assistant
- Store Administrator
- Accounts Coordinator
- Entry level position in the accounting department of practically any type of business

START DATES 2023

- | | | | |
|----------|----------|----------|----------|
| • Jan 16 | • Mar 27 | • Jul 03 | • Sep 18 |
| • Jun 30 | • May 08 | • Jul 24 | • Oct 02 |
| • Feb 13 | • May 22 | • Aug 07 | • Nov 13 |
| • Feb 27 | • Jun 05 | • Aug 21 | • Nov 27 |
| • Mar 13 | • Jun 19 | • Sep 04 | • Dec 11 |



Duration and schedule:

Domestic: 27 weeks
International: 54 weeks(Including co-op)
Monday - Friday
9:00am - 01:00pm



Admission Requirements:

- Government-Issued Photo ID
- Ontario Secondary School Diploma (OSSD) or equivalent
- Mature student, 18 years or older.
- IELTS 6.0 (B2) or equivalent *

*For international students only